Cooperating Teacher’s Name: Click or tap here to enter text.

Student Teacher’s Name: Click or tap here to enter text.

School District Name: Click or tap here to enter text.

Date: Click or tap here to enter text.

The University Faculty believes that ongoing and consistent communication between the Cooperating Teacher and the University Supervisor is important. Please complete the following questions and submit them to the University Supervisor and Dr. Jessica McCormick via email at the end of every month.

1. Is your student teacher arriving on time and completing the entire school day?

Yes

No

If not, please explain.

Click or tap here to enter text.

Is your student teacher’s attendance a problem?

Yes

No

If so, please explain.

Click or tap here to enter text.

1. Please give examples of methods your student teacher is using to develop good rapport with the students in the classroom.

Click or tap here to enter text.

1. In what ways has the student teacher had the opportunity to interact with the parents of the students in your classroom?

Click or tap here to enter text.

1. Has the student teacher contacted parents regarding a student(s) behavior in the classroom?

Yes

No

If so, please provide details.

Click or tap here to enter text.

1. How is the student teacher’s rapport and interaction with you (the cooperating teacher) and the other professionals, administrators, paraprofessionals, and other staff in the building?

Please provide details, if possible.

Click or tap here to enter text.

1. What opportunities has the student taken advantage of related to professional development and/or extracurricular activities, for example attending in-service programs, IEP meetings, PTO meetings, parent-teacher conferences, and others?

Click or tap here to enter text.

1. Is the student teacher candidate providing you with lesson plans at least two days in advance of delivering lesson instruction?

Yes

No

Are the student teacher’s lesson plans detailed?

If not, please provide specifics.

Click or tap here to enter text.

1. How is the student teacher accepting feedback on lesson planning, instructional delivery, student interaction, and the like? Please elaborate.

Click or tap here to enter text.

1. Do you have questions or concerns about your student teacher that you would like to discuss with the University Student Teacher Supervisor?

Click or tap here to enter text.

1. At this point in student teaching, what grade do you recommend for the student teacher? This grade does not have to remain the same each month.

Click or tap here to enter text.

Please send this report via email to:

Your teacher’s University Supervisor and Dr. Jessica McCormick at [jmk344@pitt.edu](mailto:jmk344@pitt.edu).

You are not required to share this form with your student teacher unless you feel it is necessary. Please know that this information will not be shared with the student teacher by the University Supervisor or Dr. McCormick.

Please complete three times each semester:

Fall semester: September, October, and November

Spring semester: January, February, and March